



BOCA WEST

MASTER ASSOCIATION

LANDSCAPE & MAINTENANCE COMMITTEE MEETING Tuesday, October 25, 2022 11:00 A.M.

Minutes

In attendance: Ronnie Pollard, Steve Becker, Herbert Getzels, Cheryl Schulman Don Janower and Kenneth Sher. Judi Birnbaum, and Herbert Getzels were absent. Michael Eustace, Executive Director, and Lawson Turner, Director of Landscape and Maintenance were also in attendance.

Mrs. Pollard called the meeting to order at 11:00 A.M. and established a quorum. The May 16, 2022 meeting minutes were unanimously approved as written.

Chairperson's Overview

Mrs. Pollard welcomed the Committee and introduced Mr. Eustace.

Mrs. Pollard asked the Committee to share their ideas for enhancements. Mr. Janower suggested to install a fountain in the lake on Course IV, hole 8. Mr. Turner advised that some projects, such as fountains, can be more costly as it depends on where power is available. As the Committee just returned to Boca West, they will bring ideas to the next meeting.

Mrs. Pollard discussed two resident suggestions.

- Posting "Welcome Back" signs at the gates. The Committee preferred "Welcome Home". The signs would only be posted from October to November. This will be discussed in further detail with the new gatehouse design.
- The trees along the Glades entrance need to be removed or trimmed as they cover the Boca West monument. Mr. Turner advised since the trees are native to Florida, you need to get special permission from the County. Palm Beach County has a formula that for every inch of trunk caliper, you have to plant a calculated number of other native trees. The trees cannot be trimmed now as the holiday lights have already been hung. He can have the limbs lifted when the lights are taken down in January/February.
- Mr. Eustace reported that the Glades entrance is slotted to be re-designed and will include new signage and may involve removing some of the trees. The Landscape Committee will be involved in this project.

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Landscape & Maintenance Director's Report

Mr. Turner reported that his staff is prepping all the beds to install the winter annuals. They plant 10,000 flowers a week with the exception of the week during Thanksgiving.

The Committee discussed the following:


- Irrigation timing
- Asphalt maintenance
- Lake maintenance
- Reclaimed water and Lake water level control
- Iguana control

Mr. Turner will arrange to take the Committee on a tour of the maintenance building and the areas he maintains throughout the community.


With no other business to discuss, the meeting was adjourned at 11:59 A.M.

Next Meeting: Tuesday, November 8, 2022 at 11:00 A.M.

Respectfully submitted,



Ronnie Pollard, Chairperson



Date



BOCA WEST

MASTER ASSOCIATION

LANDSCAPE/MAINTENANCE DEPARTMENT MONTHLY REPORT

September 1st, 2022 - September 30th, 2022

As we continued to get prepared for the upcoming holiday season, we had a slight set back with Hurricane Ian. As Ian delivered no significant damage to Boca West. We only sustained light debris and it was picked up the following day. The administrative building and roof were pressured clean and painted. Paver's and back sidewalk were also finished. We trimmed, edged and weeded Oakbrook Park and tree rings. The ficus hedge along Glades Road was trimmed, including the Ficus hedge at the Yamato entrance. Every median and beds are being prepared for winter annuals to be planted. Planting should begin toward the end of October.

Meanwhile, Irrigation was focusing on 5 main line breaks ranging from, 2 1/2" to 4" PVC pipes. The 25 HP motor on Pump #6 was replaced due to a short circuit in its winding. Luckily, we had a spare motor in our inventory because a new replacement motor is not available until March of 2023. We finally got the pieces made to finish the main fountain and get it up and running. Additional lights were replaced while the fountain was under repair. In addition, a 5 HP motor for the reflecting pond needed to be replaced due to electrical problems. Fourteen Kitchler landscape lights were replaced at the east entrance and Yamato.