



BOCA WEST

MASTER ASSOCIATION

LANDSCAPE & MAINTENANCE COMMITTEE MEETING Tuesday, November 8, 2022 11:00 A.M.

Minutes

In attendance: Ronnie Pollard, Steve Becker, Herbert Getzels, Cheryl Schulman, Don Janower and Kenneth Sher. Judi Birnbaum was absent. Michael Eustace, Executive Director, and Lawson Turner, Director of Landscape and Maintenance, were also in attendance.

Mrs. Pollard called the meeting to order at 11:00 A.M. and established a quorum. The October 25, 2022 meeting minutes were unanimously approved as written.

Chairperson's Overview

Mrs. Pollard reported on the impending Hurricane Nicole. Mr. Turner reported on the lake level management during storms.

Mrs. Pollard reported on two problem areas. The first is regarding a hedge on Peppertree property. There is a club cart path that runs through the Peppertree property. Peppertree and the Club have an agreement that the Club will maintain the grass on the north side of the cart path and everything on the south side is on Peppertree property. This area is not the responsibility of the Master Association. The second problem is an area between the Oakbrook and Fairway Oaks communities. Mr. Eustace reported that this has been an ongoing issue and he is working with both village presidents, Gary Stein from Lang management, who manages both properties, a homeowner in Oakbrook and Palm Beach County. The walking path, which is owned by the MA, goes through the area so there will be an expense to clear a portion of that area. The ongoing maintenance of the trees is still being determined between the two communities.

Mr. Eustace reported that there are about 15 Ficus trees in Quail Hollow that need to be removed and he has been in touch with Mr. Frank Tucci, the property manager.

LANDSCAPE & MAINTENANCE COMMITTEE
TUESDAY, NOVEMBER 8, 2022
PAGE 2

Landscape & Maintenance Director's Report

Mr. Turner reported on an Indian Rose tree located at the Boca West Dr intersection between Oakbrook and Peppertree that needs to be removed. It will be replaced with a Sylvester Palm that is currently located where the Akoya left turn lane will be.

Mr. Eustace and Mr. Turner are working on future landscaping projects which currently includes the Glades and Yamato tree lines, that due to age or whitefly, need attention.

Mr. Turner and Mrs. Pollard advised that they identified two areas to install fountains. One is in the lake in front of Oakbrook and the other is in the lake by Peppertree. The Committee recommended asking the Board to install a fountain in one or both of those areas.

Mrs. Schulman asked Mr. Turner to find out if the fountain in The Island is functionable.

Committee Members' Comments

The Committee discussed areas they noticed around the community that need upgrades to landscaping. Mr. Turner advised to take into consideration the sight lines when entering and exiting villages.

With no other business to discuss, the meeting was adjourned at 11:59 A.M.

Next Meeting: Tuesday, December 13, 2022 at 11:00 A.M.

Respectfully submitted,


Ronnie Pollard, Chairperson


Date



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LANDSCAPE/MAINTENANCE DEPARTMENT MONTHLY REPORT

October 1st, 2022 - October 31st, 2022

As the month of October begins, we have a lot to prepare for the upcoming season. The new Executive Director will be starting, Michael Eustace and we are excited to welcome him to Boca West. We also began prepping for the winter annuals with the new soil and mulch. The Welcome Center was mulched and flowers were planted prior to the Grand Opening. In addition, the entrance to Glades towards the main "T" was planted with winter annuals along with Glades and Jog sign. The Tot-Lot bathroom was pressure clean and repainted and the roof cleaned.

The Irrigation Department replaced the motor on pump 5 due to water damage. The issue was fixed permanently by increasing the height of the pump slab. The main fountain overflow displays were replaced with plastic (star-board) pieces, which were mortered in. This was replaced due to failure of the original structure. Six LED underwater lights were replaced between the top and middle bowl. Also, three LED underwater lights were replaced on the main sign. Four main line breaks were repaired throughout Boca West.