



# BOCA WEST MASTER ASSOCIATION

## MEMORANDUM

DATE: November 3, 2025  
TO: Village Representatives, BWMA Committee Members  
FROM: Board of Directors  
SUBJECT: UPDATED: BWMA November 2025 Meeting Schedule

In accordance with Florida Statutes and the BWMA Bylaws, Article IV, Notice of Committee and Board meetings for the subject month is hereby provided.

The meetings will be held in the BWMA Conference Room, 20540 Country Club Blvd, Ste 101, Boca Raton, FL 33434 unless otherwise indicated.

Please refer to the website at [www.bocawestmaster.com](http://www.bocawestmaster.com) for meeting updates and the Zoom information.

| Open to Representatives                                                                    |          |                            |
|--------------------------------------------------------------------------------------------|----------|----------------------------|
| Thurs, 11/20                                                                               | 2:00 PM  | Regular Board Meeting      |
| Open to Respective Committee Members                                                       |          |                            |
| Tues., 11/11                                                                               | 11:00 AM | Landscape & Maintenance    |
| Thurs, 11/13                                                                               | 4:00 PM  | Finance & Insurance        |
| Tues., 11/18                                                                               | 10:45 AM | Safety & Security          |
| Wed., 11/19                                                                                | 12:30 PM | Strategic Planning         |
| Thurs. 11/20                                                                               | 3:00 PM  | Communications & Education |
| Open only to Residents and Village Representatives for Respective Violations and Petitions |          |                            |
| No Meeting this month                                                                      |          | Grievance                  |
| Tues., 11/18                                                                               | 9:00 AM  | Architectural Control      |

\*Resident & Representative attendance is by appointment only. Contact Alyssa Martinez: [amartinez@bocawestmaster.com](mailto:amartinez@bocawestmaster.com).

### Boca West Master Association Representatives' Meeting Schedule

Meeting Location for all meetings will be in the Fazio Room at the Golf & Activities Building.

- Friday, December 12, 2025 @ 10:00 AM
  - Wednesday, February 4, 2026 at 8:30 AM, Meet the Candidates
  - Friday, March 20, 2026 at 11:30 AM, Announcement of the New Board
- An Organizational Meeting will be held immediately following the Annual Meeting