



BOCA WEST MASTER ASSOCIATION

COMMUNICATION & EDUCATION COMMITTEE MEETING Thursday, February 26, 2026 @ 3:30 PM Minutes

In attendance: Liz Rome, Susan Kantor, David Yarnell, Gary Nath and Dona Root. Mary Banmiller, Executive Director, and Alyssa Martinez, Executive Assistant, were in attendance.

Mrs. Rome called the meeting to order at 3:30 P.M. and established a quorum. Mrs. Rome made a motion to approve the January 14, 2026 minutes. Mr. Nath seconded the motion. The committee unanimously agreed and the motion passed.

Chairman's Remarks

Mrs. Rome reported that unfortunately, residents are a target for scams and some residents have lost over a combined total of \$1M. Mrs. Rome, Mrs. Banmiller, Mrs. Martinez and Mr. Yarnell met with several of the property managers and discussed how best to educate the residents. The committee agreed that a door hanger would be a good idea and discussed the content of the three door hanger versions that Ms. Kantor presented. Ms. Kantor will create a door hanger with the committee's suggestions. The door hangers can be distributed by the property managers, the village presidents and Security. The Club and Akoya agreed to display the content on their televisions.

The article for the BWCC magazine will highlight safety on the roads.

BWMA Website Review

Create a starburst on the landing page with the scam prevention content.
The links to the educational sessions are not working.

Committee Discussion

Remaining Education Session: Mrs. Rome reported that we have received a lot of RSVPs for the education session on Thursday, March 5. Joshua Gerstin, Esq., will be presenting and both the condo and HOA village board members will receive 1 credit hour towards continuing education. The session on Monday, March 9 will be hosted by Michael Ungerbuehler from Sachs Sax Caplan and will provide 3 credit hours toward HOA continued education. Although condo will not receive any credit, we should encourage them to attend as it will provide good information.

Update Welcome and Hurricane Preparedness Books: Will be discussed at the next meeting in March.

Eblasts

- Safety on the roads
- New gate access app

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Small Group Educational Sessions:

- Invitations to be sent by village type.
- Technology Education: Provided by Daruma Tech, the IT company the Master Association uses for IT support. Encourage residents to bring their phones, laptops or iPad.
- Village Presidents: Can share information.
- Obligations of board members.
- Mrs. Banmiller received a request from a financial provider offering to present to the community. The committee decided not to offer this presentation.

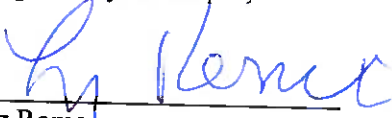
Other Business

Adjournment

With no further business to discuss, the meeting was adjourned at 4:55 P.M.

Next Meeting Date: Thursday, February 26, 2026 @ 3:30 P.M.

Respectfully submitted,



Liz Rome
Board of Directors, 2nd Vice-President
Committee Chair

02/26/26
Date