BOCA WEST
MASTER ASSOCIATION

COMMUNICATION & EDUCATION COMMITTEE MEETING
Wednesday, October 14, 2026 @ 3:30 PM
Minutes

In attendance: Liz Rome, David Yarnell, Gary Nath, Dona Root and Susan Kantor. Alyssa Martinez, Executive Assistant, was in attendance.

Mrs. Rome made a motion to approve the September 23, 2026 meeting minutes. Mr. Nath seconded the motion. The committee unanimously agreed and the motion was passed.

Chair's Remarks

Mrs. Rome welcomed everyone back for the committee season.

Committee Discussion

Fish & Wildlife: Living with Coyotes and to other Florida Wildlife Educational Session
The committee discussed the upcoming Florida Fish and Wildlife educational session regarding living with coyotes and expanding the scope to include alligators, raccoons, otters, toads and snakes. The committee was concerned there may not be enough information for FWC to present on coyotes to fill two hours. Mr. Yarnell will contact local nature centers to see if they can present. The committee advised it is best to distribute the whistles and other giveaways to ensure everyone who attends receives the giveaways.

Invitations to the session will be sent on weekly intervals. A Save the Date will be sent this week to the community, followed by a formal invitation, and a final reminder to RSVP the week before the session.

The committee recommended scheduling Mr. Turner for another landscaping education session next season.

Monthly Message
The committee decided to create a separate "welcome back" email to announce the new Glades Road entrance updates, stop sign cameras, and security uniform changes, rather than including this information in the regular monthly newsletter. They also discussed adding regular sections to future newsletters including plant highlights, traffic statistics, and employee spotlights, with plans to feature Mr. Lawson Turner, Landscape Director, in the November edition.
A reminder will be included in the November newsletter to remove hurricane shutters after November 30. The committee discussed finding a location to offer community gardening.

The committee discussed the implementation of stop sign cameras, agreeing that proper communication and a well-planned rollout are essential, with a recommendation to delay the fining start date and provide clear warnings before enforcement begins.

BWMA Article for the BWCC Magazine
Mr. Bejarano will be writing the article for the December/January issue.

Website Upgrade
The committee reviewed website development progress and decided to move forward with Daruma Tech. Mrs. Rome will ask Mrs. Banmiller to notify Kris Mortenson of Island Graphics that we will not be moving forward with his services. Island Graphics has no formal contract.

Adjournment

With no further business to discuss, the meeting was adjourned at 4:27 PM.

Next Meeting: Monday, November 9, 2026 @ 3:30 PM

Respectfully submitted,

Liz Rome
Board of Directors, 2nd Vice-President
Committee Chair

11/09/2026
Date